

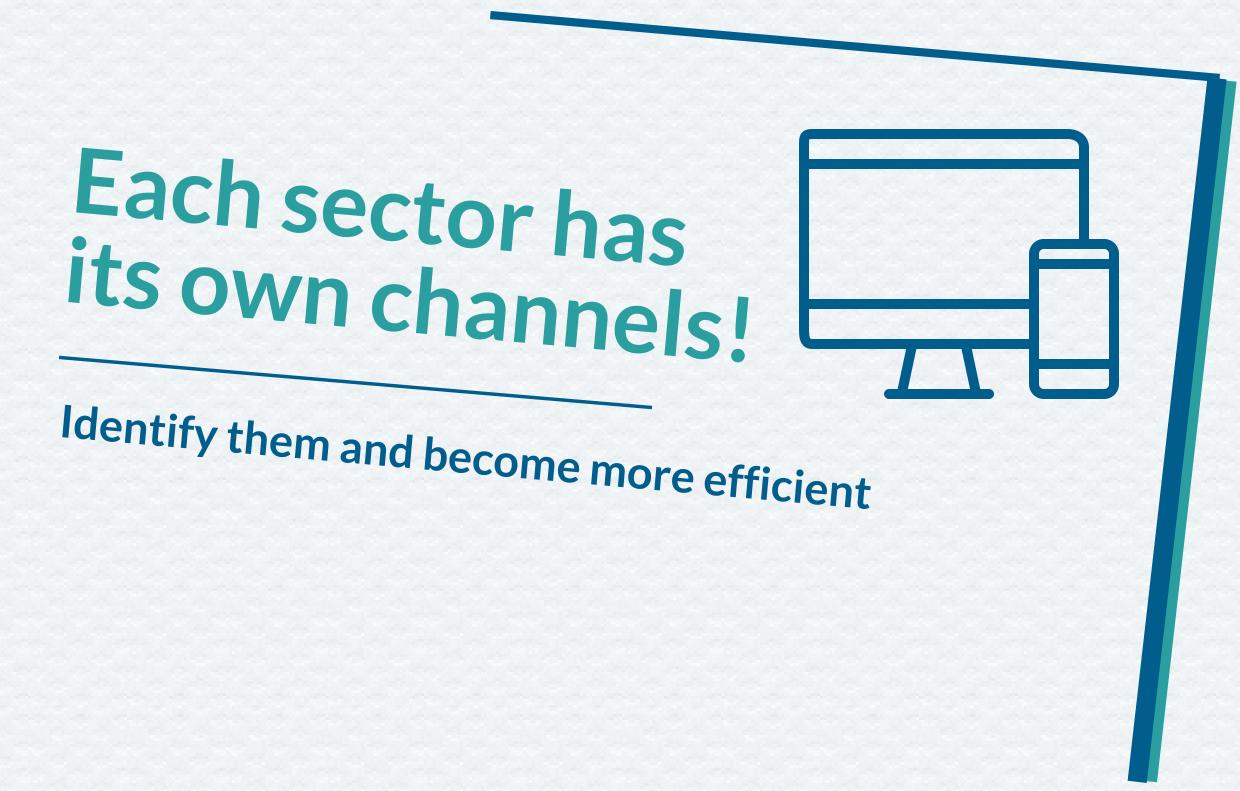
Barcelona Activa



# SEARCH CHANNELS

#### Where are job vacancies found?

There are many channels through which job vacancies are advertised. There are those that are specialist, general, in person, digital, etc. Knowing where to find the job opportunities suited to your profile can save time in your job search.



From the more traditional to the more technological: discover the main job search channels.



#### UNSOLICITED APPLICATIONS

If you are interested in a particular company,

send them your CV directly.

You might gain access to vacancies that

It will demonstrate your initiative and interest.

are never advertised.

won't bring you the results you were hoping for.

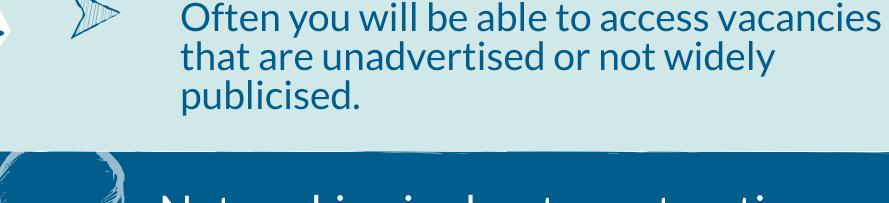
Be patient, as many applications

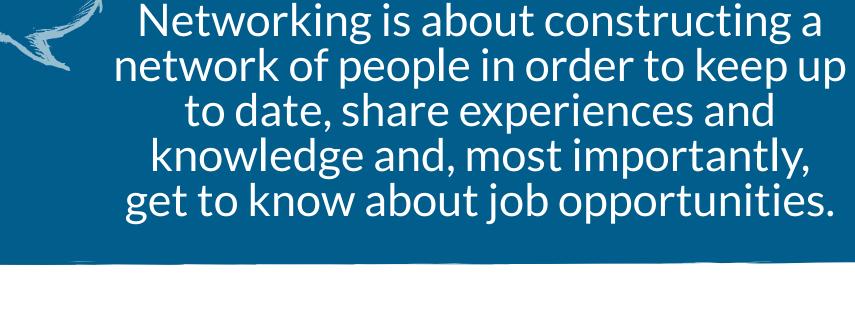


### Mobilise your network in the search for work.

This is based on recommendations and

thus helps to find offers that closely fit





your profile.



#### advertised and they attract candidates

specialised in a sector. It is a good way to gain access to many

Not all are open to everyone. Find out those you can access with your profile.

specialist job offers.

Companies and organisations, such as guilds, associations or the

professional bodies, manage vacancies

that may interest you.



### candidates for other organisations.

Often there is the perception that they

professional qualifications but in reality,

they manage vacancies for a variety of qualifications. They tend to specialise in specific sectors. Find out which ones do so in your sector.

select only those candidates with

Organisations and specialised companies have permanent selection processes to maintain suitable applications ready for

the companies of the industry.



It is a good source of information for keeping up-to-date with offers and the profiles they are asking for.

Portals are websites where you can

add your CV, put it forward for vacancies and receive compatible job offers. Some are general and others specialist.



#### You need a strategy: choose which networks you want to be on and how you want to present yourself.

Almost all organisations and

people who can help you

the quantity.

on your network is more important than

in your search will have a profile on any social network. Follow them, interact, share and contact them.

#### **APPS** You can also search for and find a job from your mobile. Not all sectors have this type of application. Be careful not to duplicate your work: some

is on the Internet.

linked to a website or international

offers, others capture everything there



# The experts recommend:

Adapt your application to each channel. They have their own protocol; some request a tailored CV, others a standard form, others a simple elevator pitch, etc.

> knowing how to present yourself, you will find new employment opportunities. If you can access an offer through different channels, choose the most direct, that which gets you closer to the people who take the decisions.

# WOULD YOU LIKE TO FIND OUT MORE?



The unsolicited application + Networking and social networks +









Combine the channels and get more opportunities. An offer will never be published across all channels. By combining, for example, the unsolicited application and networking, you will multiply your chances; in addition to