Monograph on SELECTION PROCESSES

What is a SELECTION PROCESS?

A person looks for a job, a company looks for a worker...

The selection process is the meeting point!

It consists in a series of specific steps that are used to decide which applicants for a particular job should be hired.

Why is it important to identify the phases of the selection process?

- Identifying the phases of the selection process will help you pass it successfully.
- What does the company pay most attention to in making the first CV selection?
- Do you know what psychotechnic tests you may have to do?
- What are the most suitable behaviours for passing the various phases of the selection process?
- Anticipate, prepare and you'll achieve your goal:

TO BE THE SELECTED CANDIDATE!

What goals will you achieve in this activity?

- To identify the phases of a selection process.
- To analyse the most suitable behaviours in each phase of the selection process.

How will you do it?

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Multimedia Application •
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GAME: Selection Process



Route:

・予 TOOLS > Job search process > Application: Selection Process

- Do you want to look for a job as Laura, Gabriel, Berta or Fidel?
- We invite you to take part in a job search game. Today's challenge is to get a job. READY?

REMEMBER: Note down the data and the assessor's comments that you need to pass each phase of the selection process.

PRACTISE TO LEARN!

Barcelon Octiva

THE SELECTION

PROCESS IS THE MEETING

POINT BETWEEN THE

COMPANY AND THE PERSON

LOOKING FOR

A JOB

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The process begins at the moment when the

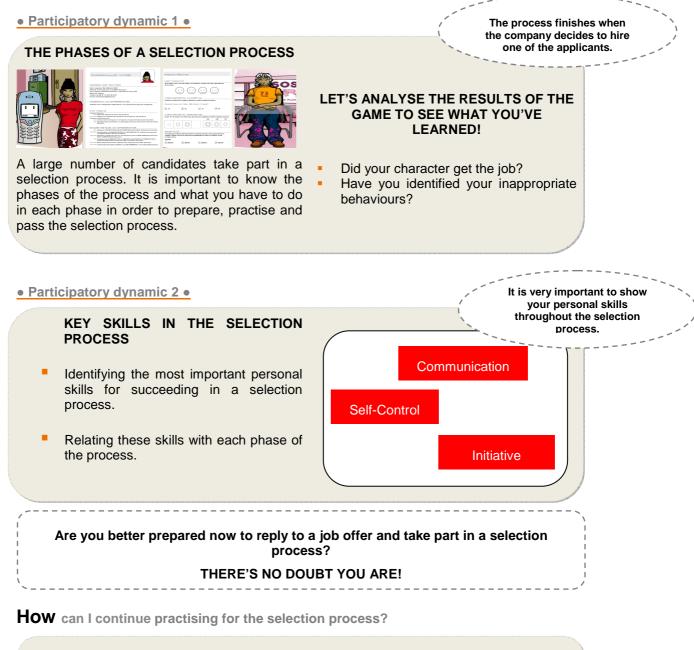
company has a vacancy to fill and someone applies for the job.



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Learn more about the phases of the selection process

Route: 🕆 TOOLS

Goal: In this section of the Porta22 intranet, you can consult all the information you need in order to learn more about all the phases of the selection process (interviews, CV, letters of presentation, selection tests, etc.)

Key skills

Route: A PERSON > Key skills

Goal: Consult this section if you want to learn more about key skills and their importance in selection processes.