



SEARCH CHANNELS

Where are job vacancies found?

There are many channels through which job vacancies are advertised. There are those that are specialist, general, in person, digital, etc. Knowing where to find the job opportunities suited to your profile can save time in your job search.

Each sector has its own channels!

Identify them and become more efficient



From the more traditional to the more technological: discover the main job search channels.



UNSOLICITED APPLICATIONS

If you are interested in a particular company, send them your CV directly.

- You might gain access to vacancies that are never advertised.
- It will demonstrate your initiative and interest.

Be patient, as many applications won't bring you the results you were hoping for.



FACE-TO-FACE NETWORKING

Mobilise your network in the search for work.

- This is based on recommendations and thus helps to find offers that closely fit your profile.
- Often you will be able to access vacancies that are unadvertised or not widely publicised.

Networking is about constructing a network of people in order to keep up to date, share experiences and knowledge and, most importantly, get to know about job opportunities.



EMPLOYMENT CENTRES

These are spaces where vacancies are advertised and they attract candidates specialised in a sector.

- It is a good way to gain access to many specialist job offers.
- Not all are open to everyone. Find out those you can access with your profile.

Companies and organisations, such as guilds, associations or the professional bodies, manage vacancies that may interest you.



RECRUITMENT FIRMS

They identify and select the best candidates for other organisations.

- Often there is the perception that they select only those candidates with professional qualifications but in reality, they manage vacancies for a variety of qualifications.
- They tend to specialise in specific sectors. Find out which ones do so in your sector.

Organisations and specialised companies have permanent selection processes to maintain suitable applications ready for the companies of the industry.



EMPLOYMENT WEB PORTALS

With the Internet, you can access many job vacancies from any place and from any device.

- They manage more job vacancies than you can imagine.
- It is a good source of information for keeping up-to-date with offers and the profiles they are asking for.

Portals are websites where you can add your CV, put it forward for vacancies and receive compatible job offers. Some are general and others specialist.



NETWORKING: NETWORKS 2.0

Through social networks you can extend your professional contacts.

- Remember that the quality of the contacts on your network is more important than the quantity.
- You need a strategy: choose which networks you want to be on and how you want to present yourself.

Almost all organisations and people who can help you in your search will have a profile on any social network. Follow them, interact, share and contact them.



APPS

You can also search for and find a job from your mobile.

- Not all sectors have this type of application.
- Be careful not to duplicate your work: some replicate offers that have already been published on portals and other websites.

There is a wide variety: some are for the service sector, others are linked to a website or international offers, others capture everything there is on the Internet.

The experts recommend:

- ✓ Adapt your application to each channel. They have their own protocol; some request a tailored CV, others a standard form, others a simple elevator pitch, etc.
- ✓ Combine the channels and get more opportunities. An offer will never be published across all channels. By combining, for example, the unsolicited application and networking, you will multiply your chances; in addition to knowing how to present yourself, you will find new employment opportunities.
- ✓ If you can access an offer through different channels, choose the most direct, that which gets you closer to the people who take the decisions.

WOULD YOU LIKE TO FIND OUT MORE?



The unsolicited application + Networking and social networks +